

FACILITIES COMMITTEE MEETING MINUTES

October 16, 2012
9:30a.m. – 11:00 a.m.
Griffin Gate - A

PRESENT: Agustin Albarran, Jeff Baker, Steve Baker, Patrice Braswell-Burris, Kurt Brauer, Joel Castellaw, Sheridan DeWolf, Tim Flood, Beth Kelley, Kerry Kilber, Lisa Ledri-Aguilar, Alba Orr, James Spillers, Dave Steinmetz, Reyna Torriente

ABSENT: Kristi Kluka, Mike Reese, Priscilla Rogers, Debbie Yadow

RECORDER: Patty Sparks

- **Faculty Parking**

Joel Castellaw expressed concerns with the number of unused staff parking spaces in Parking Lot 7. He further stated that it might frustrate students who park in Lot 7 to see so many open spaces. He also expressed that the motorcycle parking located in Lot 1 (in front of the Theatre) is hardly used.

Tim disseminated a two-sided document that identifies the number of staff parking spaces within the existing parking lots and the staff parking locations for the Committee to review. He explained that it appears Parking Lot 7 is the least desirable area for faculty and staff to park, but also stated having spaces available during the course of the day in Lot 7 helps adjunct faculty with their needs to come and go frequently.

Steve Baker reported his concern about the congestion leaving and entering Parking Lot 1 during high traffic times on campus. Alba noted that there is a lot of drop off/pick up in Lot 1. Vehicles are waiting/sitting idle in front of the fire hydrant and by the curb area where no parking is allowed. Agustin recommended that the driveway closest to Highwood should be an ingress only driveway and the driveway further down be the egress. He believes this will help the flow of traffic. Tim responded that the FMP includes the review of traffic patterns and parking. Further Tim stated that the City of San Diego would be in charge of additional traffic lights/direction, if needed, and we would incur the expense of paying for the energy to run those lights.

After thorough discussion, the Committee decided to reallocate 25 staff parking spaces from Lot 7 to Parking Lots 1, 1a, 3 and 5. Tim will provide a draft recommendation of the reallocation to this Committee with suggestions for staff spaces from Lot 7 to staff parking locations on the campus. It was further suggested that any changes in staff parking be announced campus wide, through email and flyer distribution to faculty and staff mail boxes.

- **Facilities Master Plan Phase II**

Tim reminded the Committee that Phase I was completed. Phase I was a broad based look at what our campus and space needs are, what our overall anticipated growth may be based on Sandag information. The approximate costs for all construction and improvements reached over \$600 million dollars. The Bond that we proposed is for \$398 million. We have also been submitting projects, IPPs for our college, Cuyamaca College and the District.

○ **Cluster Groups**

Tim explained that the FMP basically plans for keeping the recent remodels and new buildings, but demolish the older existing buildings and plan for a cluster by cluster or building section by building section model. For instance, building clusters discussed are:

- Exercise Science and Athletics
- 50s Building
- 20s buildings
- 30s buildings
- District Offices

We are also looking at programs in portables to be moved to buildings. Our next step is to meet with groups (group representatives include deans, department chairs, faculty, and staff within the proposed cluster areas) to discuss their needs. The architects will then have information on what the needs are, what cluster of buildings should be adjacent to each other, and what's important to the programs. The groups will be limited but well represented. There are some departments that do not have a home base and will need to be included within a cluster (to be determined through discussion and planning).

Tim provided a handout with the proposed Cluster Groups and their representatives. We will augment the groups as planning moves forward. Tim asked that if there is a person who would have valuable input within the cluster group, please notify your dean. It was noted that in the project description for the Modernization/Remodel of the Fine Arts Complex, the first sentence should read . . ."portion of Building 20", and not Building 23.

Tim provided handouts, the front page of two IPPs submitted to the State: one for the Modernization/Remodel of the Fine Arts Complex; and Project Scenario for the Liberal Arts Quad. Each handout provides information on growth, dollars matched, space analysis, and costs. Tim reminded the Committee that costs indicated are estimates. We are proposing to pay 50% of costs for these two IPPs through Prop V funds (if it passes). We are at the IPP level currently and the process then goes to the FPP level, design development and construction designs, which means we would need funding by the fourth year.

○ **Sequencing**

Tim explained that based on the bond sequencing, it would be adjusted by what we could support, how the State is going to fund it, what other funding we have going, and what projects we have already submitted. The above mentioned IPPs were submitted because they would garner the highest potential for points. Any State money received is based on a 200 point system. Points are based on growth, how much remodel/removal of old building spaces, lab space, and what we qualify for. We have 100% of classroom space but are short on lab space.

Tim reported that we did not resubmit the Theatre Arts Project. The thought was that with the State points the way they are, it would unlikely be funded. The Theatre project would be 100% funded through Prop V funds as it was determined that it was next on the list as we are following our 2002 Facilities Master Plan.

Tim reported that the proposed project Sequencing is as follows:

- Theatre (first series)
- 50 Buildings
- 20 Buildings (IPP Submitted)
- 30 Buildings (looking to see where it best falls)
- Some of the Exercise Science and Wellness Areas
- Travel Removal and Expansion Projects

Also remember that our Bond is sequenced. We will sell off four series of Bonds. We will take a look at how the money is coming in and sequence projects around cash flow.

Tim explained that the funding split of the Prop V funds has not been determined, but is based on the needs developed on each campus. The Facilities Website will have the Construction Plan as well as the current FMP posted.

- **Next Steps**

Tim reported that the first portion of the cluster buildings be determined by December. He anticipates the Theatre Project Task Force should begin meeting in spring. Further as we develop the FPPs on the two IPPs submitted, task forces should probably start meeting late in spring.

- **Meditation Garden**

Tim provided a presentation developed by architects for the Meditation Garden at the last meeting. The anticipated costs were over \$600,000 for the project. The Task Force met and did some value engineering to get costs down. Alternatives were discussed and determined and are waiting for the new proposed dollar amount.

- **Tennis Court Resurfacing**

Tim explained that this project is going before the Governing Board today. All 10 Courts will be resurfaced over winter break.

- **Biology Fume Hoods**

Tim reported that this went out to bid. 12 vendors walked the job site and only two submitted proposals. After talking with the vendors, it was determined that because the work had to be done over the winter break and the time line tight, most did not submit proposals. With only two bidders originally and the other one dropping out, it will go back out to bid. Tim will work with Craig Milgrim and the new bid will be out for work done over the summer.

- **Backup Power**

Tim reported that we closed bids yesterday. This bid entailed adding generators by the District Offices (IS Department) to protect servers and switch gear, and between biology and the library to provide emergency power to areas no longer legally allowed to have on our emergency power backup. We had to shed things such as elevators, glass-proof refrigerators, chemical hoods, and like equipment. This will give us some flexibility regarding power outages. There were a significant amount of bidders however we will have to look for additional resources as the bids came in much higher than the estimates, about \$300,000 on average. The vendors were asked to provide submittals with their bids in order to get this moving forward. This is a critical project.

Other:

ESL Lab – Key Card Access

Kerry Kilber asked about key card access to the ESL Lab and computer labs in general? Tim explained there are criteria established regarding the access control for buildings/labs. There is no funds available for this, however Tim stated that this might be a good Activity Proposal for her department.

Skateboarding Issue

Beth stated she has looked at other colleges to see if they allow skateboarding and/or their policies. She stated that some colleges have bike paths and was wondering if there was way to allow the activity on certain parts of the campus that are clearly marked with signage. Tim responded that there is Governing Board Policy that prohibits skateboarding. Beth responded that more and more schools are allowing more flexibility (as it encourages alternative modes of transportation and getting kids to class) and she is willing to do the research. She is thinking that the path areas on each side of the LRC could have a path established. Tim stated that the direction Public Safety and the District Wide Safety Task force is taking is to establish a way to enforce the no skateboarding policy and issue citations which could end the skateboarding all together. He further stated that public safety officers will soon patrol the campus on bikes.

Next meeting will be held on November 6, 2012, 9:30 – 11 a.m., College Conference Room